Notes on completing this application:

1. This form is to be completed by the Team Captain/Representative.
2. Personal data provided in this form will be used only for processing the application and administrative matters.
3. The completed application form with the relevant documents should be submitted to STAS Administrator at Room 1013, Academic Building (via lift 3) by Wednesday, 27 June 2018.
4. If any assistance or further information is required, please seek advice from your SAO Sports Advisor or STAS Administrator via email stuta@ust.hk or call 2358 6070.
5. *Please delete as appropriate.

A. Name of Student Sports Club/Group: ____________________________
   ITSC email: ____________________________ Mail Box: ____________________________
   Name of Chairman: *Mr./Ms ____________________________ (SURNAME in Block Letters)
   ITSC email: ____________________________ Contact No: ____________________________

B. Particulars of the Sports Team
   Name of the Team: ____________________________ (‘M / F / M+F / Mixed)
   Number of Team Members: ____________________________

C. Particulars of Applicant (Team Captain/Representative)
   Name: *Mr./Ms ____________________________ Post: *Team Captain/Representative
   (SURNAME in Block Letters)
   ITSC email: ____________________________ Mobile No: ____________________________

D. Particulars of the Proposed Competition
   (Please attach pamphlets, information booklets or relevant material(s) if available)
   Name of the Competition: ____________________________
   Organizer(s): ____________________________
   Objective(s) of the Competition:
   1. ____________________________
   2. ____________________________
   Format of the Competition: (Please tick the appropriate box(es))
   ☐ *One-day/Two-day event on ________ (dd/mm/yy) at ____________________________ (venue)
   ☐ Series of matches from ________ to ________ (mm/yy) at ____________________________ (venue)
   ☐ Intervarsity event ☐ Open event
   Participating units include ____________________________
   Max. Number of Registered Competitors in the team: ____________________________
   Benefits to be gained from participating in the Competition:
   1. ____________________________
   2. ____________________________
E. Particulars of Team Assistance Requested

- Max.2 hours per week for Team practice (M/ F /Mixed); OR
  Max. 3 hours per week for Team practice (M + F)
- Max. 2 hours per match/ performance; OR
  Max. 8 hours OR actual hours for the 1-day event

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Amount Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Registration Fee Subsidy of the proposed competition (listed in D.)</td>
<td>HK$ ___________</td>
</tr>
<tr>
<td>2.</td>
<td>Coaching Fee Subsidy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Covering period from / / to / / (dd/mm/yy)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>a. Training hours for practice</td>
<td></td>
</tr>
<tr>
<td></td>
<td>weeks X hrs per wk</td>
<td>HK$ ___________</td>
</tr>
<tr>
<td></td>
<td>b. Coaching hours at the competition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>match(es) or event day(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>hrs per time X hourly rate</td>
<td>HK$ ___________</td>
</tr>
<tr>
<td></td>
<td>Total = _______ hrs</td>
<td>HK$ ___________</td>
</tr>
</tbody>
</table>

F. Particulars of Nominated Sports Team Coach

( Please tick the box as appropriate and note the application will NOT be processed if any required information or document is missing)

# Personal Information Record and Job Application Forms can be downloaded at [https://sao.ust.hk/sports/stas.html](https://sao.ust.hk/sports/stas.html)

- [ ] Coach to be arranged by Student Affairs Office
- [ ] A coach is nominated (Please fill in the information & attach the required documents together with this application.)

Name: *Mr. / Ms (English) (Chinese) (Full-time / Part-time) |

Contact No.: __________________________ Email Address: __________________________

Completed Personal Information Record Form # of the nominated part-time coach [ ] Attached [ ] Not attached
Completed HKUST Job Application Form # of the nominated part-time coach [ ] Attached [ ] Not attached

Is the nominated Part-time Team Coach officially appointed by SAO in 2017-18?

- [ ] Yes
- [ ] No (Must attach the following required documents together with this application.)

  1. Photocopies of documentary proof of qualifications and experience [ ] Attached [ ] Not attached
  2. Photocopy of HK ID card [ ] Attached [ ] Not attached

Signature of Applicant: __________________________ Date: ______________ Society Chop: __________________________

Endorsement by SAO Sports Advisor: __________________________ Date: __________________________