Notes on completing this application:

1. This form is to be completed by the Team Captain/ Representative.
2. Personal data provided in this form will be used only for processing the application and administrative matters.
3. The completed application form with the relevant documents should be submitted to STAS Administrator at Room 1013, Academic Building (via lift 3).
4. If any assistance or further information is required, please seek advice from your SAO Sports Advisor or STAS Administrator via email stuta@ust.hk or call 2358 5848.
5. Please delete as appropriate.

A. Name of Student Sports Club/ Group: 
   ITSC email: 
   Mail Box: 
   Name of Chairman: * Mr. /Ms (SURNAME in Block Letters) 
   ITSC email: 
   Contact No: 

B. Particulars of the Sports Team
   Name of the Team: ( * M / F / M + F / Mixed) 
   Number of Team Members:

C. Particulars of Applicant (Team Captain/ Representative)
   Name: * Mr./Ms (SURNAME in Block Letters) 
   Post: *Team Captain/ Representative 
   ITSC email: 
   Mobile No.: 

D. Particulars of the Proposed Competition
   (Please attach pamphlets, information booklets or relevant material(s) if available)
   Name of the Competition: 
   Organizer(s): 
   Objective(s) of the Competition:
   1. 
   2. 
   Format of the Competition: (Please tick the appropriate box(es))
   * One-day/Two-day event on (dd/mm/yy) at (venue)
   Series of matches from (mm/yy) at (venue)
   Intervarsity event Open event
   Participating units include
   Max. Number of Registered Competitors in the team:
   Benefits to be gained from participating in the Competition:
   1. 
   2. 

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E. Particulars of Team Assistance Requested

- Max. 2 hours per week for Team practice (M/F/Mixed); OR
  Max. 3 hours per week for Team practice (M+F)
- Max. 2 hours per match/performance; OR
  Max. 8 hours OR actual hours for the 1-day event

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Amount Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Registration Fee Subsidy of the proposed competition (listed in D.)</td>
<td>= HK$ __________</td>
</tr>
<tr>
<td>2.</td>
<td>Coaching Fee Subsidy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Covering period from <em><strong>/</strong></em>/___ to <em><strong>/</strong></em>/___ (dd/mm/yy)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>a. Training hours for practice</td>
<td></td>
</tr>
<tr>
<td></td>
<td>___ weeks X ___ hrs per week</td>
<td>= HK$ __________</td>
</tr>
<tr>
<td></td>
<td>b. Coaching hours at the competition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>___ match(es) or event day(s) X ___ hrs per time X hourly rate</td>
<td>= HK$ __________</td>
</tr>
<tr>
<td></td>
<td>Total = ___ hrs</td>
<td>= HK$ __________</td>
</tr>
</tbody>
</table>

F. Particulars of Nominated Sports Team Coach

(Please tick the box as appropriate and note the application will NOT be processed if any required information or document is missing) #Personal Information Record and Job Application Forms can be downloaded at [https://sao.ust.hk/sports/stas.html](https://sao.ust.hk/sports/stas.html)

- Coach to be arranged by Student Affairs Office
- A coach is nominated (Please fill in the information & attach the required documents together with this application.)

Name: *Mr. / Ms ____________________________________________ (Full-time / Part-time)

(English) (Chinese)

Contact No.: ______________________ Email Address: ______________________

Completed Personal Information Record Form # of the nominated part-time coach  
[ ] Attached  [ ] Not attached

Completed HKUST Job Application Form # of the nominated part-time coach  
[ ] Attached  [ ] Not attached

Is the nominated Part-time Team Coach officially appointed by SAO in 2015-16?

- Yes
- No (Must attach the following required documents together with this application.)
  1. Photocopies of documentary proof of qualifications and experience  
     [ ] Attached  [ ] Not attached
  2. Photocopy of HK ID card  
     [ ] Attached  [ ] Not attached

Signature of Applicant: ______________________ Date: ____________ Society Chop: ______________________

Endorsement by SAO Sports Advisor: ______________________ Date: ______________________