



STUDENT AFFAIRS OFFICE
Application for Use of Sports Facilities

I. Personal Data

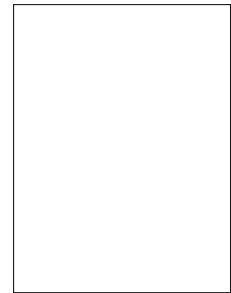
(To be completed by the applicant)

Name: _____
(English, Surname in BLOCK) (Chinese)

* Passport / HKID No.: _____ Sex: _____

Date of Birth (for child of tenant under 18 years old) _____

Correspondence Address in HK: _____



Tel. No. _____ E-mail: _____

Relationship with the University: _____

Period for which use of the facilities is required:

From: _____ To: _____

For **Alumni**: please submit this application together with **a photocopy of UST student ID** card **directly** to the Amenities Service Counter. *(No endorsement from the department concerned is required.)*

Student Card No.: _____ Department: _____ Year of Graduate: _____

Signature: _____ Date: _____

* Please delete as appropriate.

Please submit **TWO** recent photographs (2.8 cm X 2.5 cm) with this application.
(No photograph is required for duration of use of the facilities less than **TWO** weeks.)

Facilities Booking System:

Booking for use of sports facilities is now computerized. Information of the booking system are available at the following URL:
<https://w6.ab.ust.hk/fbs>

Enquiries: please contact *duty staff* at 2358 8592 or 2358 6666, e-mail: usercard@ust.hk
Correspondence address: Student Affairs Office, HKUST, Clear Water Bay, Kowloon

Collection of the User Card:

The applicants will be notified by email when the card is ready for collection. If the User card is not collected within one year after the notice is sent, the card will be disposed of by the SAO. A charge of HK\$100 will be levied when the applicant submits an application again in the future.

II Endorsement

(To be completed by the Department which endorses the application)

The Application for a Sport Facilities User Card of _____ is verified and endorsed.

For information purpose, the current contract of _____ will expire on _____.

Signature of Dept. Head Date

Name Department

Other Remarks _____

<i>for Office Use Only</i>	
Application received by: _____ on _____	
Approved / Not Approved	Card No. _____
Signature _____	Expiry Date _____
Date _____	Card Prepared & Sent On _____
	Remarks _____