



STUDENT AFFAIRS OFFICE
Application for Re-validation

I RETURN HEREWITH the Sports Facilities User Card issued to me for re-validation. My personal particulars are as below:

Name : _____
English Chinese

Name of Employer : _____

Location of Workplace : _____

Signature Date

Enquiries: please contact *duty staff at 2358 8592 or 2358 6666*, e-mail: usercard@ust.hk

Collection of the User Card:

The applicants will be notified by email when the card is ready for collection. If the User card is not collected within one year after the notice is sent, the card will be disposed of by the SAO. A charge of HK\$100 will be levied when the applicant submits an application again in the future.

Endorsement

(To be completed by the Department which endorses the application)

The Application for re-validation of the Sport Facilities User Card issued to _____ is verified and endorsed. For information purpose, the current contract of _____ will expire on _____.

Signature of Dept. Head Date

Name Department

Other Remarks : _____

for Office Use Only

Approved / Not Approved

Application received on _____

Card Serial No. _____

Expiry Date _____

Card Prepared & Sent On _____

Signature Date

Remarks _____